

**NCA Charitable Trust Management Board  
Minutes of June 8, 2022**

The Charitable Trust Management Board (CTMB) of the Newfoundland Club of America Charitable Trust met via ZOOM™ teleconference on Wednesday, June 8, 2022.

Clyde E. Dunphy called the meeting to order at 7:10 pm CDT. Members present were John Cornell, Mary Lou Cuddy, Clyde Dunphy, Denise Hatakeyama, Lori Littleford, Mary L. Price and Mary Jane Spackman. Roger Powell joined the meeting at 7:28 pm CDT. Chris Plum was absent.

**Chairperson’s Report:** Clyde Dunphy, Chair, reported the meeting with the Trustee at the National Specialty went very well. Approximately 90 people attended the 200 Welcome and the 90 Donor receptions. The receptions were very well-received. The Donor reception was filmed by Paul Klinefelter who did a good job. The video will be sent to donors.

One issue that did arise with the Donor reception in that anonymous donors did not receive an invitation. It was agreed that anonymous donors would need to be acknowledged in the future. There will be further discussion regarding this at the July meeting.

Clyde updated CMTB members on the Annual Meeting held with the Trustee. (The report is attached to these minutes.) The Trustee appointed Clyde Dunphy and John Cornell each to two-year terms (2022-2024). All Trust committee chairs were reappointed.

Clyde reported that the Health Survey has 533 completed surveys to date and *Newf Care: Rescue and Research* has been sent out.

The AKC Canine Health Foundation did not receive any Donor-Inspired grant requests for an SAS study by the deadline. A researcher reached out shortly after the deadline with an interesting proposal and the deadline was extended to June 17<sup>th</sup> to accommodate this proposal.

**Approval of Minutes:** John Cornell moved and Lori Littleford seconded that the minutes of May 4, 2022 be approved as presented. The motion passed unanimously. (2 Absent: Chris Plum, Roger Powell)

**Report of the Treasurer:** Mary L Price, Treasurer, reported the following balances:

<b>NCA Charitable Trust Balance Sheet</b>			
<b>May 31, 2022</b>			
Health Challenge			55,078.54
SAS Research			16,769.90
Forelimb Anomaly Research			2,700.45
Rescue Fund			17,846.99
Scholarship Fund			6,518.08

Trust Management			8,470.22
Endowment Fund			
CTMB	0.003%	1,695.02	
Education Grant	2%	12,905.79	
Health Challenge	23%	129,967.89	
Rescue	57%	318,927.03	
Scholarship	3%	15,419.95	
Unrestricted	<u>14%</u>	<u>78,104.43</u>	
	100%	557,020.11	<u>557,020.11</u>
			664,404.29

Mary reported the Morgan Stanley accounts are performing well for the year all things considered.

Mary presented the 2023 proposed budget for review. A discussion of line items was held. It was mentioned that NCA, Inc. gives more to the Charitable Trust than just the grant, access to the Technical Resources committee being the primary.

John Cornell moved and Lori Littleford seconded to request a grant from NCA, Inc for \$6000. (\$3000 for Trust administration expenses and \$3000 for Junior Scholarship.) The motion passed unanimously. (1 Absent: Chris Plum)

It was reported that the fundraising figures from the National are very preliminary at this time. Not all the bills have been submitted and monies are being accounted for. The Health Challenge raised approximately \$6700, NCA Rescue approximately \$7000 and \$775 for SAS.

**NCA Rescue:** Mary reported that 19 Newfs from Michigan and Ohio are in foster care. Four were confiscated by Animal Control and are being held pending court action. Additional kennel panels have been purchased to help with all foster dogs. A fundraiser through Mighty Cause raised \$4,515 in three days for these supplies.

A letter was received from Beth Rossi and the National Newfoundland Rescue group in response to one sent by NCA Rescue. NCA Rescue will need to explain clearly that NCA Rescue and this organization are two different organizations so people will understand where they are applying for adoption or foster care or making their donations.

**Research Advisory Committee:** Lori Littleford reported that two people had expressed interest in the committee's openings. The committee will come back with their recommendation.

A conversation that was held with Dr. Peter Muir, University of Wisconsin, who was involved with the development of the cruciate ligament DNA marker test for Labradors, regarding the possible inclusion of

Newfoundlands. It was felt that this had a real possibility of moving forward. There will be additional discussions to work out the details.

Clyde reported that he had had two people approach him at the National Specialty to ask about research for degenerative myelopathy and myasthenia gravis respectively. Clyde encouraged them to fill out the OFA health survey.

**Fundraising:** There was a discussion about Trust fundraising at National Specialties. It is becoming a bigger job for older members to handle the transportation, setup and manning the tables. There were also some issues with the Fine Arts auction this year that need to be looked at. It was agreed to take a fresh look at the policies. A subcommittee of Clyde Dunphy, Mary L Price, Mary Jane Spackman and Chris Plum will develop recommendations.

**Memorabilia Donations:** Mary Lou Cuddy requested information on handling memorabilia from the Roger Frey estate which the family wants to donate to the Trust. Storage options were discussed. Mary Lou was encouraged to reach out to Marc Saunders to see if he would be willing to help with the dispersal.

**Adjournment:** John Cornell moved and Mary Jane Spackman seconded that the meeting be adjourned. The motion passed unanimously. (1 Absent: Chris Plum)

The next meeting will be Wednesday, July 20, 2022 at 7 pm CT.

#### **ADDENDUM**

#### **Charitable Trust Management Board (CTMB): Chairman Dr Clyde Dunphy DVM report to Trustee. May 9, 2022**

Dr Dunphy reported the following:

- Mary Lou Cuddy as the NCA 1st Vice-President and Liaison to the CTMB does an excellent job of communicating the activities of the CTMB to the NCA Board of Directors with her monthly 1<sup>st</sup> VP report.
- Thank You to the NCA Charitable Trust Trustee and the NCA Board of Directors for your continued support of the CTMB and the Trust.
- Mary Jane Spackman decided to retire as CTMB Secretary after 25 years serving in this capacity. The CTMB thanked Mary Jane for her service to the NCA Charitable Trust. Mary Lou Cuddy volunteered to take over the secretary duties.
- The NCA Charitable Trust is celebrating its 25<sup>th</sup> Anniversary. All plans are complete for the Welcome reception prior to the Annual Meeting on May 10, 2022.
- A Donor reception will be held on May 13, 2022. There will be give-aways, posters and a short presentation to be recorded for posting on the Trust's FaceBook™ page. A cash bar will be available. The funds for both events were made possible from returns on the Trust's Morgan Stanley investments. No donated funds were used for these events.
- *NewfCare: Research and Rescue*.... the e-newsletter of the NCA Charitable Trust continues to be published on a quarterly basis and is a very important part of the communication with donors.
- The *Annual Report* of the Trust has been completed and was included with the First Quarter issue of *Newf Tide* and was sent by email to donors. Additionally, a link posted on the Trust

Facebook™ page. A copy will be mailed to all non-NCA member donors who have donated \$500 or more to the Trust in the last calendar year, along with a note from CTMB Chairman, Clyde Dunphy.

- The Newfoundland OFA Health Survey 2022: The revised health survey has been completed and was released February, 2022 with 435 respondents to date.
- The Morris Animal Foundation Donor Inspired Study (DIS) for SAS in Newfoundlands was revised after discussions with the MAF Scientific Committee. The study has been funded by the CTMB in the amount of \$50,000. The revised criteria have been released to researchers as a Request for Proposals and will be reviewed by the MAF Scientific Committee.
- The CTMB approved funding from the Newfoundland Donor Advised Fund to the AKC Canine Health Foundation for the following three studies.
  - \$10,000 - Investigating the Potential of Phage Therapy to Tackle Staphylococcus Pseudintermedius Infections in Dogs
  - \$5,000 - Development of Regional Anesthesia Techniques to Treat Chronic Painful Conditions of the Stifle and Elbow in Dogs
  - \$2500 - Enhanced Surgical Margin Imaging with Polarization-sensitive Optical Coherence Tomography in Canine Soft Tissue Sarcoma and Mammary Tumors
- The CTMB approved a \$10/sample fee for all DNA samples collected at the National.
- All job descriptions for the NCA Charitable CTMB officers are posted on the Next Cloud server and the approved minutes are posted there monthly.
- The AKC Canine Health Foundation (CHF) launched a Musculo-Skeletal Conditions and Disease initiative in 2022 with a matching funds option. The CTMB approved a \$5,000 donation from the Newfoundland Donor Advised Fund to be matched by CHF.
- The terms of CTMB members Clyde Dunphy and John Cornell expire in 2022 and they have agreed to serve a two-year term through 2024. The CTMB voted to recommend these appointments to the Trustee.
- The reappointment of all NCA Charitable Trust committee chairpersons was conducted per CTMB recommendation:
  - Newfoundland Health Challenge - Mary Jane Spackman
  - Rescue and Referral - Mary L Price
  - Research Advisory Committee - Lori Littleford
  - Junior Scholarship - Lynne Hamilton
  - Newfoundland Forelimb Anomaly / Lateral Radial Head Luxation Committee - Barbara Jenness
- A Junior Scholarship for \$3,000 was awarded to Lauren Lang for 2022.
- The CTMB is looking forward to improving continued communications with our donors
- A discussion item for the Trustee; as the CTMB minutes are posted on the NCA Charitable Trust website and linked on the *NewfCare: Research and Rescue* e-newsletter and filed on Next Cloud, is it still necessary to publish in *Newf Tide*? I only bring this up as a discussion item for the NCA Charitable Trust Trustee.
- The financial reports from MLP are under separate cover.
- The CTMB developed a statement on possible Trust donations to benefit Ukraine and made recommendations for such donations to NCA members and non-members.

- A letter was composed and sent to Beth Rossi of the Newfoundland National Rescue outlining the CTMB's concerns.
- A brief discussion on the costs to NCA, Inc. support and subsidize NCA Charitable Trust and CTMB operations was held.
- A policy that NCA Charitable Trust Directors and Trust committee members should be NCA members whenever possible with non-members being used as consultants to committees has been approved.

Clyde E Dunphy DVM, CTMB Chairman