

**NCA Charitable Trust
Minutes of February 3, 2021**

The Charitable Trust Management Board (CTMB) of the Newfoundland Club of America Charitable Trust met via Zoom© teleconference on Wednesday, February 3, 2021. Clyde E. Dunphy called the meeting to order at 7:03 pm CT. Members present were John Cornell, Mary Lou Cuddy, Clyde Dunphy, Denise Hatakeyama, Lori Littleford, Chris Plum, Roger Powell and Mary L. Price. Mary Jane Spackman was absent.

Chairman's Report: Clyde Dunphy, Chair, reported the SAS Donor-Inspired Study Request for Proposals resulted in one research proposal that will be reviewed by Morris Animal Foundation (MAF). Morris feels that the proposed study will move forward from this initial review.

The 2020 Annual Report is finished. It was noted that it has more pages this year due to the donor lists. Chris Plum and Mary L Price were thanked for their efforts in putting the donor lists together.

The money from the Newfoundland Health Challenge has been released to Yale University for the Forelimb Anomaly/Congenital Radial Head Luxation study by Dr. Booth and that the MRIs on the affected NFLA limbs will begin soon.

Approval of Minutes: Chris Plum moved and Lori Littleford seconded that the minutes of January 13, 2021 be approved as amended. The motion passed unanimously. (Absent: Roger Powell, Mary Jane Spackman)

Treasurer's Report: Mary L. Price reported the following of January 31, 2021.

Health Challenge				
Checking Account	BMO Harris Bank		3,134.50	
Money Market	Morgan Stanley		<u>66,515.63</u>	
			69,650.13	69,650.13
	NCA Health Challenge		9,650.13	
	Reserve for grants - MAF		60,000.00	
	AKC Canine Health Foundation - 9/30/2020		<u>20,192.30</u>	
			89,842.43	
SAS Research	BMO Harris Bank		11,073.30	
Forelimb Anamoly Fund	BMO Harris Bank		23,118.80	23,118.80
	Forelimb Anamoly Fund		13,118.80	
	Reserve for grants - MAF/CHF		<u>10,000.00</u>	
			23,118.80	
Rescue Fund				
Checking Account	BMO Harris Bank		32,526.28	
Barrister Fund	BMO Harris Bank		75.00	
Barrister Fund-Seattle NC Resc	BMO Harris Bank		10,000.00	
Money Market	Morgan Stanley		<u>11,390.45</u>	
			53,991.73	53,991.73
Scholarship Fund				
Checking Account	BMO Harris Bank		4,549.68	
Money Market	Morgan Stanley		<u>15,136.10</u>	
			19,685.78	19,685.78
	Reserve for Approved Scholarships		9,000.00	
	Funds available		<u>10,685.78</u>	
			19,685.78	
Education Grant Fund				
Money Market	Morgan Stanley		10,121.23	10,121.23
Endowment Fund	Morgan Stanley	NHC	86,777.63	
	Morgan Stanley	Rescue	324,086.20	
	Morgan Stanley	Unrestricted	<u>29,399.21</u>	
			440,263.04	
	Morgan Stanley MM	Unrestricted	<u>5,487.01</u>	
			445,750.05	445,750.05
Trust Management Fund				
Checking Account	BMO Harris Bank		11,726.30	
Money Market	Morgan Stanley		<u>1,087.92</u>	
			12,814.22	<u>12,814.22</u>
NCA Charitable Trust				635,131.94

Mary reported that as of close of business February 3, 2021 the Trust had regained \$9200. Mary asked for input concerning the reserves that were being held in various accounts and after discussion some reserves were adjusted.

After discussion, it was agreed that donations directed for the “Greatest Need” by the donors and small corporate donations will be deposited in the unrestricted Endowment Fund.

Mary reported that she had applied for the credit card points and those have been converted to cash for a total of \$22,500. She also reported that the Trust has been awarded the Silver Seal of Transparency by GuideStar. Plans will be made to work towards the Gold Seal. The Silver Seal logo will be used on all social media platforms and Annual Reports going forward.

Barrister Fund: Clyde informed the CTMB that the final copy of revised Barrister Fund grant policy was attached to the agenda.

NCA Rescue: Mary reported that the South Central Newfoundland Club had returned \$2500 out of the \$9000 grant to NCA Rescue for the “Lawrenceburg” dogs. There are plans to return more in the future.

CTMB Officers/Committees: Clyde reported that he had completed the summary of his duties and the CTMB will review them and other officers’ summaries at the March meeting. This was at the request of NCA, Inc. to assist with contingency/back up plans if an officer is suddenly unable to continue with their duties.

NextCloud: A discussion was held concerning the NextCloud presentation from the NCA Technical Resources Committee. Plans for setting up the platform were discussed and it was decided that Clyde will submit an overview of the CTMB organization to Lori Littleford, she will then confer with Dan Carr of TRAC regarding the set-up.

Forelimb Anomaly/Congenital Radial Head Luxation Study: A discussion was held regarding the release of funds to Michigan State University for the Forelimb Anomaly/Congenital Radial Head Luxation, the verification of no additional administrative costs and the receipt of the study’s progress reports. Clyde Dunphy will follow up with Michigan State University and Barbara Jenness before moving forward with payment.

Health Survey: CMTB members were asked to review the proposed Health Survey and to send comments to Clyde with hopes of a final approval at the March meeting.

CTMB Member Terms: Lori Littleford moved and Mary L Price seconded that the CTMB approve a recommendation to the Trustee to appoint Roger Powell and Chris Plum to two-year terms and John Cornell to a one-year term on the CTMB, to begin at the conclusion of the 2021 Annual Meeting of the Trustee. The motion passed unanimously. (Absent: Mary Jane Spackman)

NewfCare: Research and Rescue: Members were reminded that the NewfCare: Research and Rescue e-newsletter deadline is February 15th and that articles need to be to Marylou Zimmerman for publication.

Committee Communications: The CTMB reviewed the NCA, Inc’s Committee Communications policy. It was agreed that Clyde would send the CMTB committee heads the pertinent parts of the policy. Requests from CTMB committees requesting that NCA, Inc committees perform work must go through the CTMB Liaison/NCA, Inc 1st Vice President to the NCA, Inc Board for approval and referral.

CTMB Minutes In Newf Tide: There was a discussion of whether to continue to include the Trust minutes in Newf Tide. It was agreed to leave things as they are for the time being.

25th Anniversary: Members were reminded that the Charitable Trust will be 25 years old in 2022. To celebrate the occasion, the CMTB will offer to host the Welcome Reception at the 2022 National Specialty in Frankenmuth, MI. A smaller reception for donors will also be explored. Approval for the two receptions will be on the agenda for the Trustee's annual meeting in March. Members are to start thinking about ideas for the receptions.

Lori Littleford moved and Mary Lou Cuddy seconded that the CMTB start to plan for a 25th Anniversary celebration to be held at the Welcome Reception at the 2022 National Specialty in Frankenmuth, Michigan pending the approval of the Trustee. The motion passed unanimously. (Absent: Mary Jane Spackman)

Adjournment: Lori Littleford moved and Chris Plum seconded that the meeting be adjourned. The motion passed unanimously. (Absent: Mary Jane Spackman)

The next meeting will be Thursday, March 11, 2021 at 7:00 pm Central.

Submitted by Mary Lou Cuddy (for Mary Jane Spackman)