

CTMB Meeting December 4, 2018

The Charitable Trust Management Board (CTMB) of the Newfoundland Club of America Charitable Trust met via teleconference on December 4, 2018. Clyde E. Dunphy called the meeting to order at 7:40 p.m. CDT. Members present were Clyde Dunphy, John Cornell, Mary Lou Cuddy, Denise Hatakeyama, Lori Littleford, Chris Plum, Roger Powell, Mary L. Price, and Mary Jane Spackman. Chris moved to approve the minutes of November 7, 2018 as corrected. John seconded. Motion passed unanimously.

Chairman's Report: Clyde presented the following agenda for discussion to the Trustee at the FTF Fall Meeting:

NCA CT Management Board Agenda items for Nov FTF meeting

1. Report of Welcome reception at 2018 National....rack information cards for 2019 and NCA CT to host Welcome reception every 5 years.
2. NCA CT Annual report with 1st Quarter NT
3. NCA CT, Rescue, NHC donated in possession of Mark Saunders for online auction.
4. Investment committee of Mary I Price, Lori Littleford , Clyde Dunphy and our financial Advisor, Carlyn Hensen at Morgan Stanley researched the best way to invest CT cash. The CTMB decided to open a Money Market account at MS and transferred \$70,000 from our checking funds for short term returns.
5. Lori Littleford attended the MAF Annual Meeting and Grant review in June in Denver Co. A health representative from the St Bernard Club and the Irish Wolfhound Club were also in attendance. Clyde recently had a lunch meeting with the recently appointed CEO of MAF, Tiffany Grunert.
6. Research update.....The NCA CT supported Phase 2 of the Osteosarcoma research Initiative at MAF with a \$10,000 grant. Additionally, the second payment of the SAS Grant thru CHF was funded with a grant for\$ 29,474.50.
7. NCA CT rack information cards were sent to all NCA Regional Clubs with a cover letter from Clyde to be distributed at a regional club meeting or function.

8. The CTMB is developing an online sales policy for logo items for the CT, NHC and Rescue.

9. Giving Tuesday and year end appeal for donations.

10. RAC: Lori Littleford has been added to the committee.

The peer review process at MAF and CHF has not only impressed the CTMB, it is accepted by many donors around the country. Because MAF and CHF have successfully implemented this process, the CTMB believes that while we welcome any comments and recommendations of RAC, they do not need to provide a formal review and approval of studies/proposals/ prior to a funding decision by the trust.

11. FLA Group ...discussion.....about Structure and under NCA or NCA CT ?...A research proposal was submitted to CHF, by James Gilbert and the NCA CT, Clyde Dunphy, and FLAG, Renee Woods, submitted a letter of interest and support for Forelimb Anomaly Research in the Newfoundland to MAF.

As a result, the NCA Trustee moved to have the FLA (Forelimb Anomaly group under the NCA Charitable Trust (CT). In addition, they supported the re-organization of this group under the Trust with the appointment of an ad hoc committee to define the FLA policies and guidelines. Also all requests for funds by FLA be will be directed to the CTMB.

12. Rescue update.....Donation from Regional Club to Barrister Fund.

Treasurer, Mary L Price report and Morgan Stanley update.

Secretary's Report: Mary Jane reported that the "Stolen Hearts" fundraising campaign is near completion for release. This campaign will serve a dual purpose, education and fundraising for SAS research.

Treasurer's Report: Mary L. Price reported the Trust's cash balances as of December 2, 2018: Newfoundland Health Challenge (NHC): checking account—\$13,371.02; invested in CDs—\$ 20,000.00; Money Market Account--\$25,108.94; MS Brokerage Account-- \$81,735.66 Health Challenge total—\$ 140,215.62, Rescue Fund checking account—\$11,514.95; Barrister Fund-\$ 4,225.00; Money Market Account-\$30,132.09; MS Brokerage Account- \$294,374.57 ;Rescue total—

\$340,246.61. Scholarship Checking- \$1,271.24 ; MM Account- \$10,091.90 ; Scholarship Total- \$ 11,413.70.; Endowment Fund: Morgan Stanley unrestricted: \$32,567.78; Education Fund- MM Acct.-\$3,877.45 ; Endowment Fund Unrestricted), MM Acct.- \$1,113.64; Trust Management Checking - \$2,367.39; MM Acct.- \$3,014.35.; Trust Management Total- \$4,803.95 Total Charitable Trust—\$ 534,816.54.

(Newfoundland Health Challenge adjustments; Newfoundland Health Challenge – \$54,479.96; AKC Canine Health Foundation Donor Advised Fund as of 9/30/2018 \$17,912.01; \$0 reserved for Grants for total NHC balance of \$76,391.97).

(Scholarship adjustments; Reserve for scholarships - \$10,091.90; Funds available - \$1,321.80)

Mary reported “Giving Tuesday” raised \$9,031.00.

The Trust Tax return will be filed prior to December 31. An extension was filed and approved for this deadline.

Tara Kelley-Bertrand volunteered to write the thank you notes to donors of the Health Challenge. Our thanks Aura Dean for all the thank you notes she sent out.

Rescue: Mary received a grant request from North Star Newfoundland Club for an eleven year who is in permanent foster care. Bailey is currently on supplements due to her age and will likely need a biopsy due to a physical condition. Mary Jane moved to approve a 50% grant of \$237.00 for a six month period of supplements and if necessary \$258.50 for the pathology. Chris seconded. Motion passed unanimously.

Old Business: Chris moved to appoint an Forelimb Anomaly (FLAG) ad hoc committee comprised of Renee Woods, Denise Hatakeyama, Marylou Zimmerman, Lori Littleford, and Clyde Dunphy. This committee is charged with developing committee policies and operating procedures. Once complete this will be submitted to the CTMB for approval. Mary Jane seconded. Motion passed unanimously.

New Business: Following discussion, Mary Jane moved to partially fund the DNA collection fee for the OFA Repository at the 2019 National at \$10.00 dog. Denise seconded. Motion passed unanimously.

Clyde will reach out to OFA to confirm the logistics for the upcoming Health Survey.

The next meeting of the CTMB will be Wednesday, January 9, 2019 7:30 CST.

Lori moved to adjourn at 9:10 CDT. Mary Lou seconded. Motion passed unanimously.