

## **CTMB Meeting – March 4, 2009**

The Charitable Trust Management Board (CTMB) of the Newfoundland Club of America Charitable Trust met via teleconference on March 4, 2009. Clyde E. Dunphy called the meeting to order at 7:20 p.m. CDT. Members present were Clyde Dunphy, Dave Helming, Janice Hight, Roger Powell, Mary W. Price, Mary Lou Roberts, Mary Jane Spackman, and Andy Zinsmeyer. Mary L. Price was absent.

Andy Zinsmeyer moved to approve the minutes of February 4, 2009, as corrected. Janice Hight seconded. Motion passed unanimously.

**Chairman's Report:** Clyde reported that he and Tamzin Rosenwasser attended the AKC/CHF Canine Cancer Conference in Orlando, Florida and that it was a very worthwhile conference. The CTMB was one of eight breed organizations that participated at the sponsor level for this conference. Researchers presented thirty-two papers the two days and Clyde felt that the information received and the contacts made would serve the breed well in the future. Clyde will send a link with the summary pages from the conference to the CTMB and a short synopsis to Mary Lou Roberts for *E-notes*.

Clyde also reported that he received a thank you note from Morris Animal Foundation for sponsoring the "Pooled Association Mapping For Canine Hereditary Disorders" study.

**Treasurer's Report:** Mary L. Price, via email, reported the Trust's cash balances as of March 3, 2009. Newfoundland Health Challenge: checking account—\$ 920.89; savings account—\$20,361.24 invested in CDs—\$33,635.40; Health Challenge total—\$54,917.53. Rescue Fund checking account—\$12,932.97; invested in a CD—\$10,545.06; Rescue total—\$23,478.03. Scholarship checking— \$1,000.00; invested in a CD—\$6,664.16; Scholarship total— \$7,664.16. Trust Management checking—\$2,625.01. Total Charitable Trust—\$88,684.73. Note: Of the NHC balance of \$54,917.53, \$5,660.00 is committed to the DNA Rebate program leaving an available NHC balance of \$49,257.53.

The balance sheet reflects the AKC Canine Health Foundation, Donor Advised Fund balance of \$72,941.94.

Following a discussion of the NHC CD (\$16,494.86) coming due on March 28, it was the consensus to roll it into a six or twelve month CD based on the best available rate.

**Secretary's Report:** Mary Jane Spackman reported the following activity:

- She continued to work with Consie on the fundraising ABC book for the NHC. Consie requested and received proposals for hardbound and perfect O binding. A sample has been forwarded to Kathy Paxton of the perfect O binding to determine shipping costs and packaging. After further review, Consie requested and received a bid on saddle stitching. Sample books with the saddle stitching and perfect O binding will be available at the National for the committee to review.
- She forwarded a request from the Trustee to the CTMB to review and comment on the NCA Steering Committee report on their proposal to increase membership by March 12, 2009.
- She requested that Mary Lou Zimmerman re-post the order information and order form for *Can't Catch Me* to the CTMB opening web page.
- She worked with Mary Price and Dave Helming to identify a study reported in the RAC Annual Report as approved and funded. This was an AKC/CHF study entitled "Immunocytochemical Detection and siRNA-mediated Knockdown of Survivin in Canine Lymphoma". After a detailed search, the reference to this study was removed from the RAC Annual Report due to the fact it was never presented or approved by the CTMB.
- She worked with Clyde Dunphy on an NHC donation which had been questioned as to donor's request. It was determined that all factors concerning the donation were correct and would be acknowledged as requested in *Newf Tide*.

**Old Business:** None

**New Business:**

Dave Helming reported that twenty-five of the Dannyquest statues, *Mine*, been completed and shipped to Kathy Paxton. Mary Jane Spackman moved that \$4,000 be sent to Dannyquest for batch #2, comprised of the next forty numbers. Andy Zinsmeyer seconded. Motion passed unanimously.

Following a discussion on the NCA Steering Committee Report from the Trustee, it was the consensus to support the represented goal to increase membership. Clyde will send a letter to the Trustee agreeing with objective overall and emphasizing the

advantage of added incentives to be an NCA member as well as the recommended choice of donating the \$25 application fee to the CTMB charities.

Roger Powell requested that the CTMB review the revised Research Advisory Committee job description and respond to Roger by March 18. There was a request to copy the entire CTMB with any individual comments. Mary Jane will contact Morris Animal Foundation for a copy of their annual timeline for proposal review and approval, while Clyde will contact the Canine Health Foundation. Both timelines will be forwarded to Roger for inclusion in the revised RAC job description.

Clyde will send a list of the current Director terms to the CTMB prior to the April meeting. At that time, the Board appointments will be reviewed/approved and the Committee appointments confirmed. This list will then be sent to the Trustee for approval at the Annual Meeting. There was a consensus that the RAC will follow the revised job description for the 2009-2010 terms, which will include monitoring guidelines, written reports, and outside direction as necessary.

The next meeting of the CTMB will be at 7:15 CDT on Wednesday, April 1, 2009.

Janice Hight moved to adjourn at 8:35 CDT, Andy Zinsmeyer seconded. Motion passed unanimously.