

## **CTMB Meeting – November 5, 2008**

The Charitable Trust Management Board (CTMB) of the Newfoundland Club of America Charitable Trust met via teleconference on November 5, 2008. Clyde E. Dunphy, called the meeting to order at 7:24 p.m., CDT. Members present were Clyde Dunphy, Janice Hight, Mary L. Price, Mary W. Price, Mary Lou Roberts, Mary Jane Spackman, and Andy Zinsmeyer. Dave Helming and Roger Powell were absent. Tamzin Rosenwasser, Chair, Research Advisory Committee was also present.

By consensus, the order of the meeting was suspended so that Tamzin could present the Research Advisory Committee (RAC) report to the Board. Tamzin reported that RAC approved participation in the Canine Health Foundation Grant #1046-A, "The relevance of Ezrin in the Metastatic Progression of Canine Osteosarcoma." The CHF requested \$1,000 from the CTMB for partial sponsorship of this study. Mary Jane Spackman moved to donate \$1,000 from the Donor Advised Fund for this study. Andy Zinsmeyer seconded. Motion passed unanimously. The question was raised whether this Osteosarcoma study was fully funded. Clyde will contact Erika Werne at the CHF to ensure that it is.

A discussion was held concerning the timeliness of RAC's response to peer reviewed studies<sup>[w1]</sup> that are approved for funding at either the CHF or the Morris Animal Foundation. It was established that there are ongoing communication problems with the CHF; however, RAC was reminded that all proposed studies from the CHF and Morris have already received peer review. It was the consensus that RAC needs to respond in a reasonable time frame on all proposed studies. RAC should be committed to a monthly teleconference, copy Clyde on all meeting dates, and provide a written summation on each meeting. This monthly RAC report will be received prior to the CTMB meeting each month. Tamzin will inform RAC of this procedure. Tamzin left the meeting at 8:10.

Mary Lou Roberts moved to approve the minutes of October 1, 2008, as corrected. Andy Zinsmeyer seconded. Motion passed unanimously.

**Chairman's Report:** Clyde reported that he had represented the CTMB at the Newfoundland Club of America Board of Directors' Fall Face-to-Face meeting, October 31, in Saint Louis. Clyde updated the Trustee on the progress of the CTMB, including the

Gift Site, and reported that the Trustee is comfortable with the management of the CTMB. Clyde thanked Mary Lou Roberts for the job that she is performing as the liaison between the CTMB and the Trustee.

**Treasurer's report:** Mary L. Price presented the Trust's cash balances as of November 5, 2008. Newfoundland Health Challenge: checking account—\$ 1,539.64; savings account—\$30,331.07; invested in CDs—\$77,166.77; Health Challenge total—\$109,037.48. Rescue Fund checking account—\$19,202.36; invested in a CD—\$10,447.12; Rescue total—\$29,649.48. Scholarship checking— \$1,000.00; invested in a CD—\$6,630.19; Scholarship total— \$7,630.19. Trust Management checking—\$5,543.23. Total Charitable Trust—\$151,860.38. Note: Of the NHC balance of \$109,037.48, \$45,775.00 is committed to the CCLR study with an additional \$6,040.00 committed to the DNA Rebate program leaving an available NHC balance of \$57,222.48.

Mary L. Price reported that she had reviewed the CHF financial reports that Mary W. Price had forwarded to her. Mary L. agrees with the balance as of January 1, 2007. However, there is no documentation on the Donor Advised Fund additional outside donations (credit of \$6,000). Therefore, Mary L cannot balance the report of June 30, 2008. She will contact CHF to reconcile the figures represented on this report and request detailed quarterly reports.

Mary L. reported that she will have a report on the availability of Banking Sweep accounts for the next meeting.

**Secretary's Report:**

- Mary Jane has sent a fourth and fifth status request to Tamzin Rosenwasser, Chair RAC, and the RAC committee on the MAF proposed study on Immune-Mediated Hemolytic Anemia.
- Mary Jane has sent a request to e-notes for DNA repository submissions for any Newfoundland or immediate family members with an CCLR.
- Mary Jane worked with Consie Powell and Clyde on the final icon design for the website. Consie asked that a reminder be sent to the CTMB that permission for the use of this icon design is only for the website.
- Mary Jane answered questions from a non-NCA member on the DNA statement that appeared in e-notes.

Mary Lou requested clarification about whether or not the new icon design by Consie Powell for the web site can also be reprinted in *E-Notes* and *Newf Tide*. Mary Jane will contact Consie for permission.

**Old Business:**

Clyde reported for Dave that 18 *Can't Catch Me* statues were all that remained of the 99 originally ordered. In order to expedite the mailing process, Kathy Paxton has agreed to accept shipment from Dannyquest of the final 18 to ensure shipping in time for Christmas if orders are received before December 15. She will handle mailing pieces when orders are received. Dee from Dannyquest continues to work on the proof for the third piece in the series, which should be to Dave by November 30.

**New Business:**

Andy reported that he had prepared an article on one of the past junior member scholarship recipients, Nick Weber. It was suggested that a quarter-page article highlighting the Gift Program be written for each issue of *Newf Tide* and then published on the website as well as an announcement of same in *E-notes*.

Andy also reported that he met with Debbie Jordan, who is an insurance agent specializing in estate planning and is still waiting for additional information on the planned giving program from her.

Andy also reported on a request from Marylou Zimmerman on *Guide Star*. This is an organizational resource for individuals or companies wanting to make gifts or grants to non-profit organizations. Marylou would like to update the information that *Guide Star* currently has on file for the CTMB. This update requires highlights of the CTMB for 2008 and financial information. Mary L. will work with Marylou on the financial

information and Clyde will work on the highlight section. Clyde will review/update the information and present it at the December meeting.

The next meeting of the CTMB will be at 7:15 CDT on Wednesday, December 3, 2008.

Janice Hight moved to adjourn at 9:38 p.m. CDT. Andy Zinsmeyer seconded.  
Motion passed unanimously.