

## **CTMB MEETING – August 23,2006**

Called to order by Chair, Clyde Dunphy at 9:05 pm Central Daylight Time (CDT)

All members present except Chris Lyden.

Present: Clyde Dunphy, Sandee Lovett, Tom McGill, Mary L. Price, Mary Jane Spackman, Mary W Price, Janice Hight and Dave Helming who joined at 9:35.

Motion to approve minutes from July 26 with corrections – Lovett/Price – passed unanimously

### **Chairman's Report**

Andy Zinsmeyer accepted chairmanship of CTMB Policy Committee, Tom McGill and Janice Hight to serve on committee. Mary Jane will mail hard copy of approved CTMB proposal, dated October 21, 2005 go Andy Zinsmeyer, Dave Helming has electronically mailed the same to Andy.

Junior Scholarship Committee - Steve McAdams has agreed to chair, Indrid Lyden and Jill Britton will complete the committee. The Junior Scholarship Committee appointments will be submitted to NCA trustee for approval.

Sharon Gwaltney representing RAC joined at 9:15

Treasurer's report – Documents attached

Mary Price transferred from NCA, Inc. \$4,050.00 administrative costs including the \$1,000 for the junior scholarship as previously approved

Sharon Gwaltney presented the draft RAC/Trust Letter with a focus audience of Directors of Research at Veterinary Institutions

Recommendations – 1<sup>st</sup> paragraph change to NCA Charitable Trust then follow suit throughout letter

List – expansive, additional suggestions add skin issues – examples – allergic dermatitis, endocrine skin disorders –

Include umbrella statement on any research that may impact the breed

Dave Helming joined at 8:35 CDT

Open door to submit directly to the CHF or the RAC including a copy to Clyde as Chairman. To prevent voids, CHF should also notify Clyde as Chairman of CTMB of submission. Format should follow guidelines as set forth by AKC/CHF – process – proposal to RAC for review/approval not CTMB.

Question on level of funding – leave open to prevent discouragement Include statement “since inception distributed over \$126,000 in grants”, include in first paragraph. Also include addresses of Clyde as well as AKC/CHF at closure.

Sharon will revise and forward to Clyde for final approval by CTMB, Sharon will handle mailing Letterhead will use NCA Logo with Charitable Trust Address – Mary will distribute sample to CTMB

Great step forward – thanks to Sharon – Sharon off at 8:50 – mail within 3 weeks. Final copy to Dunphy for signature, Sharon will process mailing. Copy attached.

Old Business –

Policy/Procedures – Andy Zinsmeyer, additional direction requested, a general outline from Helming for input/development. Scholarship committee – addition of Jill Briton to act as 3<sup>rd</sup> committee member – with Lyden/McAdams.

New Business -

Agenda will be posted on web site – Clyde will send information on to web site for each meeting agenda.

Minutes – Spackman to cc Kathy Sands as recording secretary of NCA Trust and Mary Lou Zimmerman as Web Site Internet Development Team Tech Resources

MJS/Secretary to develop list of CTMB and the committees – send out for review to CTMB.

Newf Tide Article – mission, development, people serving – fine tune previous article of introduction- Clyde Dunphy to write – Oct. 1 deadline

Each quarter – all activities of CTMB packaged together in Newf Tide – perhaps opening statement by Chairman, minutes, financial report, RAC, NHC, Rescue, and Juniors. Revise to address the audience – one comprehensive report – donations still listed separately- September 21 – NCA Board Meeting – mock-up to Board prior to Meeting. E-Mail to Sands, Rubio and Reggie – final copy as presented to Board

Dannyquest update, the order form and information is available on the NCA web site. Our thanks to Kathy Paxton and Bill Matangos for taking care of this opening of “Double Dare”. Kathy Paxton will continue as the contact for “Double Dare”

The next meeting of the CTMB will be on September 27 at 8:00 CDT

Motion to adjourn at 9:25 CDT – Unanimous