

## **CTMB MEETING – July 26,2006**

Called to order by Chair, Clyde Dunphy at 8:05 Central Daylight Time (CDT)

All members present except Chris Lyden.

Present: Clyde Dunphy, Dave Helming, Sandee Lovett, Tom McGill, Mary L. Price, Mary Jane Spackman, Mary W Price, and Janice Hight.

Motion to accept both set of minutes (March 23 and May 30 with corrections as noted – Helming/Price – passed unanimously

Budget presented by Mary L. Price

Balances – Please see attached NCA Charitable Trust Document

Rollover CDs – continuing policy to review each as they come up for renewal

NCA Board approved CTMB budget as presented - \$500 not included for Trust Board for tax return but should not be a problem

- A new account will be opened under the Trust for the approved administrative funding.
- General notes: 30% of dues submitted to date - NHC donations up \$200 for same period, Rescue remains the same , REACT minimal donations at this point. Revenue shows increase in credit card usage. Also the early renewals are demonstrating the same trend of larger donations which decreases as the dues are submitted. .

### Committee Appointments

Steve McAdams will chair Junior Scholarships – Sarah Boyko and Ingrid Lyden have been asked, however waiting for response as to willingness to serve. Sarah will not be back until after August 1 and Ingrid is also unavailable.

Scholarship Form – update for requirements passed by CTMB. The requirements will be forwarded to Steve McAdams to work with Jill Britton to revise form. Consensus that Scholarship applications should go to one central person, CTMB recommended Steve McAdams. Clyde will contact Jill personally ASAP to apprise her of the CTMB role in this process. Dave Helming will forward final approved copy of the (CTMB) Junior Scholarship Committee job description which includes the application process and criteria to Clyde Dunphy for reference.

Andy Zinsmeyer has been asked to serve as chairman the Policy and Procedures Manuel for the CTMB. Tom McGill and Janice Hight will serve on Committee. Sandee Lovett will serve as liaison between NCA Board and Andy Zinsmeyer to incorporate all relevant minutes from Trustee. Dave Helming will also assist Andy in developing these records.

The importance of keeping the NCA membership informed of the CTMB activities was discussed. A highlight section will be developed for each issue of Newf Tide and the NCA web Site based on the minutes from each relevant quarter. Mary Jane will provide draft copy of these highlight sections to the CTMB for review/approval and then forward the final version to the Newf Tide Editor and Mary Lou Zimmerman for the WEB.

The NCA Trust/Dannyquest partnership and activities must be included in the information on the web site along with a link to Dannyquest.

Cherrie Brown, RAC Chair will be requested by Clyde Dunphy to contact Research Deans at the various veterinarian schools with a letter of introduction regarding the CTMB and the NCA Trust. This letter would include the availability of funding for health studies that would benefit the Newfoundland as well as breed specific health problems and all breed health that would benefit the Newfoundland. This letter should be reviewed/approved by the CTMB prior to release. The RAC will be requested to also develop a contact list that would go beyond the traditional boundaries and include such facets as individual research institutions. One example would be Dr. Ann Jeglum of the Veterinary Oncology Research Center. Clyde will help to identify other organizations/centers outside the veterinarian college boundaries.

The next meeting of the CTMB will be August 23<sup>rd</sup> at 8:00 CDT

Motion to adjourn – 8:55 pm CDT

Respectfully submitted,

Mary Jane Spackman, CTMB Secretary