

## **CTMB Meeting – June 10, 2008**

The Charitable Trust Management Board (CTMB) of the Newfoundland Club of America Charitable Trust met via teleconference on June 10, 2008. Chair, Clyde E. Dunphy, called the meeting to order at 7:41 p.m., CDT. Members present were Clyde Dunphy, Janice Hight, Mary W. Price, Mary Lou Roberts, Mary Jane Spackman, and Andy Zinsmeyer. Dave Helming, Roger Powell, and Mary L. Price were absent. [w1]

Andy Zinsmeyer moved to approve the minutes of May 14, 2008, as corrected. Janice Hight seconded. Motion passed unanimously.

Tamzin Rosenwasser attended to present the Research Advisory Committee's (RAC) evaluation of the proposed research study, *Chromosomal Regions and Genes Associated with Cranial Cruciate Ligament Rupture in the Dog* and *Pharmacokinetics and Pharmacodynamics of Hydroxyzine in Healthy Dogs*. RAC unanimously approved recommending funding of the *Chromosomal Regions and Genes Associated with Cranial Cruciate Ligament Rupture in the Dog*. (CCLR) *The Pharmacodynamics of Hydroxyzine in Healthy Dogs* was not recommended for funding.

Tamzin reported that the CCLR will be a two-year study beginning July 2008 and concluding July 2010. The total funding required for the study is \$119,672.00—\$73,897.00 for the first year and \$45,775.00 for the second year. The principal investigator will be Dr. Vicki Wilke, University of Minnesota. Tamzin reported that the probable time period until the final results are peer reviewed for publishing will be four years. The CTMB engaged in additional discussion concerning semi-annual reports on the study. It was the consensus that a requirement for semi-annual progress reports to RAC should be included in the signed proposal and can include a confidentiality stipulation. Mary Jane Spackman moved to fund the *Chromosomal Regions and Genes Associated with Cranial Cruciate Ligament Rupture in the Dog* study as approved by RAC with NHC funds. Andy Zinsmeyer seconded. Motion passed unanimously.

Mary W. Price requested the names of the contacts at the University of Minnesota for this study. She will initiate a courtesy contact. Mary Jane will forward the names and information to Mary W. Price. In addition, Mary Lou Roberts will prepare and send a letter to the Trustee informing them of this approved [w2]study and include an

announcement of the study in the next issue of *NCA e-Notes*. Mary Jane Spackman will send an email to RAC, H&L and the NHC informing them of the approved study. She will also contact Morris Animal Foundation requesting the contract.

Tamzin reported that RAC did not approve the skin disease study due to its focus being treatment rather than cause. It was also noted that this study would, at best, help fifteen to twenty percent of the canine [w3]population.

Tamzin also reported that the Canine Health Foundation proposals will require an additional teleconference by RAC. They will meet and will provide the CTMB with a report by August 1. Mary Jane Spackman requested that Alan Robins be formally appointed to RAC. Alan's name was omitted due to an oversight when the committee was presented to the Trustee, and he has always been an active participant of RAC.

**Treasurer's report:** Via email, Mary L. Price submitted the Trust's cash balances June 7, 2008. Newfoundland Health Challenge: checking account—\$ 6003.05; savings account—\$38,312.18; invested in CDs—\$129,919.49; Health Challenge total—\$174,234.72. Rescue Fund checking account—\$19,448.33; invested in a CD—\$10,140.34; Rescue total—\$29,588.67. Scholarship checking— \$1,000.00; invested in a CD—\$6,525.48; Scholarship total— \$7,525.48. Trust Management checking—\$3,181.80. Total Charitable Trust—\$214,530.67.

Following a discussion concerning the funding requirements for the CCLR study, it was the consensus to review [w4]maturing CDs and transfer the necessary funds to the money market fund to fulfill the annual funding requirement to Morris Animal Foundation.

**Secretary's report:** Mary Jane reported that the proposal and funding for the DNA Regional Club clinics and the National Specialty DNA clinics were presented by Health and Longevity to NCA, Inc., and approved by NCA, Inc. It is, therefore, NCA Inc.'s responsibility to create the guidelines for holding future clinics.

In addition, Mary Jane has been in contact with Morris Animal Foundation requesting that other Breed Clubs be contacted concerning the CCLR study and the possibility of having them participate as an additional funding sponsor in the second year.

Due to weather, Janice Hight left the meeting at 8:30, CDT.[w5]

**New Business:** The 2009 budget as prepared by Mary L for the trustee as follows:

2009 Budget request to NCA – same amounts as received in 2008:.

- a. CTMB administrative expenses - \$ 1,000.00.
  - b. NHC administrative expenses - \$ 500.00.
  - c. Rescue administrative expenses - \$ 500.00.
  - d. Scholarship administrative expenses - \$ 500.00.
  - e. RAC administrative expenses - \$ 150.00.
  - f. Scholarship Grant from NCA - \$ 1,000.00.
- Total: 3,650.00

Mary Lou Roberts moved to approve the budget as submitted. Andy Zinsmeyer seconded. Motion passed unanimously

Andy presented a proposed *Newf Tide* announcement requesting a volunteer with experience in Estate Planning. The notice will state, “The Charitable Trust Management Board is in need of an NCA Member with expertise in Estate Planning. Our goal is to create a Giving Program towards growing NCA Charities. NCA Charities, managed by the Newfoundland Club of America Charitable Trust Management Board is recognized by the IRS as a 501(c)3 Not-for-Profit Charitable Organization.” [w6]Clyde moved to place the statement in *Newf Tide*. Andy seconded. Motion passed unanimously.

Andy reported that Marylou Zimmerman requested that the gift giving program will include donor recognition, estate planning and periodic updates to *e-Notes*. This request was referred back to committee for an implementation plan.

The next meeting of the CTMB will be at 7:00 CDT on Wednesday, July 9, 2008.

Mary Jane moved to adjourn at 9:32 p.m., CDT. Mary Lou Roberts seconded. Motion passed unanimously.